INSTRUCTIONS FOR CANDIDATES JOINING ACMS ACADEMIC SESSION – 2023-24

1. <u>AIM</u>

The ACMS has been established by Army Welfare Education Society (AWES) with the aim of providing quality medical education of the children of eligible serving Army personnel, Ex-Army personnel and war widow/widows of the Army.

2. LOCATION

The ACMS is located near Base Hospital, Delhi Cantt (BHDC), opposite Brar Square on the Ring Road adjacent to Delhi Cantt Metro Station. The College is well connected to all parts of Delhi and easily accessible by public transport.

3. CAMPUS

A state of the art new college building with all modern facilities is available. The college complex has aesthetically designed buildings, green landscaping and a striking ambience.

4. HOSTEL

The College has hostel facilities with separate hostels available for boys and girls with experienced wardens to ensure efficient functioning. The students are provided with all facilities in the hostel to make them feel 'at home' so that they can focus on Academics. All students will fill up the hostel option form given at Appendix – 7, for availing hostel facilities.

5. NUMBER OF SEATS

There are 100 seats for MBBS program at ACMS. The distribution of seats will be in accordance with the policy of Govt of NCT of Delhi. The allotment of seats will be made by the GGSIP University strictly on the basis of NEET score.

6. <u>IMPORTANT INSTRUCTIONS</u>

- (a) It is the responsibility of the candidate to ascertain whether they possess the requisite qualification for admission. However, participation in Counseling does not necessarily mean acceptance of eligibility. Final eligibility for admission will be decided at the time of Counseling and also later during the scrutiny of documents by the University and ACMS. If a candidate is found to be ineligible at any time before or later or after the commencement of the course, the college reserves the right to cancel his/her candidature without any refund of the fees/charges paid.
- **(b)** All students must bring original documents along with attested photocopies and soft copy of only document mentioned in Para 6 d (iii) to (xi). Students can bring the soft copy in pen drive/Google drive/email. The documents to be brought in doc or pdf format. The maximum file size allowed per document is 8 MB. Also students to bring soft copy of passport size photo in jpeg format (max. size allowed 7 MB).
- **(c)** Students to generate Academic bank of credits (ABC) number by registering on DigiLocker app and carry copy of Aadhaar card.

- (d) Documents required at the time of admission (Original along with attested photocopy):
 - i. Photocopy of NEET Admit Card.
 - ii. Admission receipt received from GGSIPU at the time of counseling
 - iii. All original mark sheets of qualifying examination.
 - iv. Proof of date of birth (secondary school certificate issued by the Board/University).
 - v. Certificate and mark sheet of the qualifying examination issued by the Board/University from which he/she passed the 10+2 or equivalent examination.
 - vi. Migration certificate.
 - vii. Conduct and character certificate from the head of the institution from where qualifying examination was passed or from a Gazetted Officer.
 - viii. SC/ST certificate (if applicable).
 - ix. Proof of eligible category as per Appendix 9 A to 9D of part I of the admission brochure to be filled by Army wards and signed by the competent authority (Submit as applicable)
 - x. Original & photocopy of PPO, service record/discharge book, identity card (in original only) serving certificate and dependent/ECHS card.
 - xi. 12 passport size and 04 stamp size photographs.
- (e) The under mentioned affidavit as per format attached to these instructions are required to be prepared on Non-Judicial Stamp Paper of Rs. 50/- and duly attested from Notary Public/First Class Magistrate from State of Delhi.
 - i. Undertaking by student regarding training in ACMS as per Appendix-1
 - ii. Undertaking by parent/guardian regarding training in ACMS as per Appendix -2
 - iii. Acceptance from student and parent/guarding regarding Code of Conduct of ACMS as per Appendix 3
 - iv. Gap Certificate (if applicable) as per Appendix -4
 - v. Any hike in tuition fee by the SFRC/GGSIPU Appendix 5
- (f) The under mentioned affidavit as per format attached to these instructions are required to be prepared on **Non-Judicial Stamp Paper of Rs. 100/-** and duly attested from Notary Public/First Class Magistrate from State of Delhi
 - (i) Undertaking by student regarding admission (Court case) as per Appendix 6.

FEE AND OTHER CHARGES

ARMY COLLEGE OF MEDICAL SCIENCES DELIII CANTT 110 010

TELE: 01125687642, 25687644, E-mail: acct.acms@gmail.com



COLLEGE & HOSTEL FEE AMOUNT TO BE PAID BY NEW BATCH 2023 STUDENTS

(a) <u>cc</u>	LLEGE	FUND	ACCOUNT
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S No	Details of fee	Amount	Remark
(i)	To be deposited at College - Rs. 2,82,900/- To be paid to University - Rs. 60,000/- Total Tuition Fee - Rs. 3,42,900/-*	2,82,900	(i) Online Link in ACMS website under student portal. (ii) DD In favour of Army College of Medical Sciences payble at New Delhi.
(ii)	Refundable Security deposit	15,000	1
(iii)	University exam fee	25,000	
(iv)	Student activity fee	1,000	9
(v)	Student alumni association	5,000	,
(vi)	Vidyarthi Suraksh Kavach	130	
(vii)	Admission Fee	1,000	
	Total	3,30,030	(Rupees three lakh thirty thousand thirty only)
b) <u>+</u>	IOSTEL FUND ACCOUNT		MAC 20 10 10 10 10 10 10 10 10 10 10 10 10 10
S No	Details of fee	Amount	Remark
(i)	Refundable Security deposit	30,000	(i) Online Link in ACMS website under student portal.
(ii)	Hostel development charges	19,500	(ii) DD In favour of Army College of Medical Sciences payble at New
(iii)	Hostel Fee Advance (3 x 3000) Three months	9,000	Delhi .
(iv)	Hostel Admission Fee	1,000	
	Total	59,500	(Rupees fifty nine thousand five hundred only)
(c)	Hostel Mess Charges		Remark
S No	Details of fee	Amount	Mess Charge be paid direct to the caterer at the time of joining
(i)	Mess Charge Advance (3 x 3600) Three months	10,800	Hostel.
	Total	10,800	(Rupees Ten thousand Eight hundred only)

<u>Note</u>

ACMS has taken up a case for revision of fee from Rs 3,42,900/- (Rupees three lac forty two thousand nine hundred only) hence students may have to pay additional fee incase/as and wehen approved by the Govt of the NCT of Delhi DHE 4(11)/5th SFRC/2021/1772-82 dated 04 Apr 2022

Station: Delhi Cantt Dated 37Jul 2023

COL A R Registrar

8. MEDICAL EXAMINATION OF SELECTED CANDIDATES.

The selected candidate will submit following investigation reports at ACMS.

- a) Haemogram
- b) LFT
- c) KFT
- d) CXR-PA View
- e) USG (Whole Abdomen)
- f) FBS
- g) Candidates to bring one copy of duly signed Med Fitness Certificate (Appx- 5) given in the GGSIPU Admission Brochure.
- The list of items required at the time of joining the hostel is attached as Appx 10. Accommodation for parents shall not be provided at the time of joining of the candidate.

10. IMPORTANT NOTES

- (a) During the 4½ years course of MBBS, fee will be charged on annual basis. However, for 3rd Prof Part II, 50% of the annual fee shall be charged.
- (b) Students are not permitted to keep 2/4 wheelers in the hostel.
- (c) Selected candidates are instructed to complete all undertakings/affidavits (duly notarized from State of Delhi) and preparation of bank draft/ make payment through RTGS/NEFT at the time of reporting to Army College of Medical Sciences for formal admission.
- (d) Students to bring soft copy of their original documents for uploading on ERP Portal. Link will be provided at the time of reporting to the college.

Col A K Singh (Retd) Registrar, ACMS

UNDERTAKING BY STUDENT

"ACMS be arr Attend Cultur preser of the	S") in 2023-2028 for MB anging Military Training ling Seminars, Confere al/ Technical Compet ntation of research pape	ny College of Medical BS Programme, have g Camps/ Industrial Viences, Workshops, Quition of other Instituter and participation in a ces, (within India and a	understood that during sits/ Educational Tou uiz Competitions, Artions/ Universities, ny other co-curricular	has take t-110010 (hereinafter referred a g the said course the ACMS shars/ Field work/ Placement Visits anual Functions/ Participation i attending training programmes extra co-curricular activities, ou give practical overview/ exposur	is ill s/ in s, ut
I herek	y irrevocably undertake	that: -			
1. have b	I shall follow the rules been clearly read and ur	•	d by ACMS for the at	pove said activities/ tours, which	ì
2.	I shall not break any of	those rules & regulation	ons and also the laws o	of the Country.	
3.	I shall not indulge in ar	ny activities other than	my duties and obligation	ons.	
4.	I shall not indulge in ar	ny unlawful activities.			
5. case I	I shall not do anything shall make good the los		injury or damage to n	ne or to any other person. In that	t
6.	I shall keep my visa papers and other travelling documents with full security.				
7. and ot	I shall observe strict d her authorities during m	-	e instructions of the T	eachers/ Professors/ Attendants	;
8. disrep	I shall not do anything ute to ACMS.	while undergoing studi	es during the tour and	otherwise also, which may bring	J
9. to bea		•		e having any liability whatsoever, sed by me to someone else.	i
10. progra	I have taken the neces mmes, from my parent		, , ,	n above said activities/ tours ent, ratifying the same.	
11.	My undertaking will be	valid for my entire tenu	ıre in ACMS.		
	Signed this	day of	month of	year	
		Signature of the	e Student		
		Name			
1.	Signature of Witness_		2.Signature of Witness	<u> </u>	
	Name		Name		

Address_____Address____

UNDERTAKING BY PARENT/GUARDIAN

1.	l,	F/o, M/o, G/o		who has taken
admis	sion/ is studying in Arm	y College of Medical Sciences.	Delhi Cantt-1100	010 (hereinafter referred as
"ACMS	S") in 2023-2028 MBBS	Programme have understood that	at during the said	course the ACMS shall be
arrang	ing Military Training (Camps/ Industrial Visits/ Education	onal Tours/ Field	d Work/ Placement Visits/
Attend	ling Seminars, Confer	ences, Workshops, Quiz Compe	titions, Annual	Functions/ Participation in
Cultura	al/ Technical Compet	itions of other Institutions/ Uni	versities, attend	ing training programmes,
preser	ntation of research pape	er and participation in any other co	-curricular & extra	a-curricular activities, out of
the Ca	ampus to different place	es, (within India and abroad) with a	view to give pra	ctical overview/exposure to
the stu	idents about their respe	ctive fields. I have gone through the	e guidelines/rules	and regulations prescribed
by the	ACMS to be followed	by their students & teachers/ facu	ulty/ managemen	t members during the said
tours,	which I have found ve	ery appropriate, and the same ha	as also been rea	ad and understood by my
son/da	aughter who has also ex	recuted an undertaking to abide the	e same.	
2.	I hereby promise to in	demnify and keep indemnified and	tharmless the A	CMS, its parent body, their
emplo	yees/ officials, from eve	ry type of loss (s) or damage (s) wh	nich may arise ou	t from the action or inaction
of my	son/ daughter, during t	the said activities for the entire te	nure in the ACM	S and also from any claim
arising	from those action or in	action of my son/ daughter.		
	Signed this	day of	month of	year
		Signature of the Indemnifie	r	
		Name		
1.	Signature of Witness		_	
	Name		_	
	Address			
			_	
2.	Signature of Witness		_	
	Name		_	
	Address			

ACCEPTANCE CERTIFICATE

1.	It is certified that we_		(Candidate) and	
	(Father/ I	Mother/Guardian) have	read the Code of Conduct	of Army College of
Medic	alSciences (available o	ո ACMS website) and ւ	undertake to abide by the sar	ne.
2.	The decision of Board	of Management of Arr	ny College of Medical Scienc	ces would be binding on us
on all	matters pertaining to ad	mission and managem	ent of the above college.	
3.			tuition fee and other charge	•
			consideration of Govt of NCT	
		-	by relevant authorities from	
	•	gement of ACMS may	take action as deemed fit inc	cluding striking off my name
from r	olls of the college.			
	Signed this	day of	month of	year
Signat	ture of Student	Si	gnature of the Parent	
Name		Na	ame	
1.	Signature of Witness			
	Name			
	Address			
2.	Signature of Witness			
	Name			
	Address			

GAP CERTIFICATE

1.	l	S/o, D/o		Resident of	
		Hereby state	e on solemn affirmatio	n as under:	
2.	That I have passed 12th s	standard from	during the ye	ear	
3. any (During the year College / University.	till today i.e	l have	not taken any admission	n in
4. conc	Whatever stated above realed nothing.	is true and correct to th	e best of my knowle	dge and belief and I ha	ave
5. later	I fully understand that in date, my admission to ACM	case the information pro IS at any stage is liable to		found to be wrong on a	any
	Signed this	day of	month of	year	
		Signature of the Stud	lent		
		Name			
1.	Name				
2.	Signature of Witness Name				

UNDERTAKING BY THE STUDENT

I		S/o, D/o		resident of
				do hereby
solen	nnly affirm and state as und			
(a)	I have applied for admis	ssion to the MBBS Programm	ne in the Army College of	Medical Sciences
affilia	ted to Guru Gobind Singh I	ndraprastha University. My NE	EET Rank is	
(b) Army	I am taking admission in Personnel.	n Army College of Medical So	ciences in category SC/ST	Wards of eligible
(c) tuitio	·	for 2023 batch is being paid lower between the batch at belated sta	•	
(d)	I state that I shall comply	with payment of revised fee a	s and when asked for.	
			Depon	ent
	Verification:			
I		S/o, D/o		resident of
		e deponent do hereby verify the dge and belief. No part of it is f	•	
Verifi	ed at Delhi on	day of		

Deponent

<u>AFFIDAVIT - 1</u>

I	,S/o,D/o	resident of
	agedo hereby solemnly affirm and state as unc	der: -
1. affilia	I have applied for admission to the MBBS Programme in the Army College ated to Guru Gobind Singh Indraprastha University. My NEET Rank is	of Medical Sciences
Medi	I am taking admission in Army College of Medical Sciences in category SC/ST/onnel with the knowledge that the entire admission process to this programmical Sciences is under Challenge before Hon'ble High Court of Delhi in Writ Petitionshek Shrivastava & Ors Vs. Army College of Medical Sciences & Ors of 2013 ers.	me in Army Collegeof n (Civil) No 6076/2013-
3. subs	I state that I shall not claim any equities in my favour in case I am give sequently quashed by the Hon'ble Court.	n admission which is
	Verification: I, F/o/M/O	oonent (Student) _resident
of		— d correct to boot of
my k	, do hereby verify that the contents of above Affidavit are true and nowledge. I hereby ratify the above.	u correct to dest of
Verif	ied at Delhi onday of	

Deponent(parent)

HOSTEL FACILITY: OPTION FORM

_Name	S/D/o
ot utilize the hostel facilities	available in the College.
	Signature of Student
COUNTERSIGNED	<u> </u>
	Signature of Parents
	ot utilize the hostel facilities

Appendix 9(A)

CERTIFICATE NO - 1 (Refer to admission in ACMS in the Admission Brochure)

CHILDREN OF SERVING ARMY PERSONNEL HAVING 10 YEARS CONTINUOUS SERVICE IN THE ARMY, RETIRED/RELEASED/DISCHARGED AFTER 10 YEARS OF SERVICE OR GRANTED/AWARDED REGULAR/FAMILY/LIBERALISED FAMILY/DISABILITY PENSION

(By OC Unit/Pers Branch, AHQ/DSS & A Board/Record Office)

	is Son/Daughter of No
RankName	Unit
who has 10 years of continuous service in the Army	fromto
2. Certified that Mr./Ms	is Son/Daughter of No
RankName	who has been released/discharged from Army after 10 years
of service from to	
3. Certified that Mr./Ms	is Son/Daughter of No
RankName	who has been granted/awarded regular pension, family pension,
liberalised family pension or disability pension at the	time of his superannuation, demise, discharge or Release /
Invalidment Medical Board.	
4. Certified that Mr./Ms	is Son/Daughter of No/Ex Recruit No
RankName	who was medically boarded out and granted disability pension.
Place:	OC Unit/Pers Branch, AHQ (for serving personnel)
Date:	DSS&A Board/ Record Office (for retired personnel) Office Seal
	Name
	Designation
Name and Signature of the Candidate	
Matan	
Notes: Strike out the portion which is not applicable.	
•	
If retired/released with pension benefits, attach certific	cate from Pension paying authority.
If retired/released on medical grounds with disability	pension, attach copy of Medical Board proceedings.
If released/discharged after 10 years of service, attach	a copy of Discharge certificate/ Release order.
,	

1.

2.

3.

4.

APPENDIX 9(B)

CERTIFICATE NO -2 (Refer to admission in ACMS in the Admission Brochure)

STEP CHILDREN OF ARMY PERSONNEL WHOWERE BORN FROM WEDLOCK WHERE ATLEAST ONE PARENT BELONGED TO THE ARMY/ADOPTED CHILDREN OF ARMY PERSONNEL WHO HAVE BEEN ADOPTED ATLEAST 5 YEARS PRIOR TO COMMENCEMENT OF COURSE

(By OC Unit/Pers Branch, AHQ/DSS & A Board/Record Office)

1. Certified	that Mr./Ms	is Son/Daughter of No
Rank	Name	Unit and he/she was born
from wedlock	where the father/mother belonged to Ar	my and had served in the Army for 10 years or is
serving in the	Army and has minimum 10 years of so	ervice.
2. Certified	that Mr./Ms	is Son/Daughter of No
Rank	Name	who had served in the Army for 10years
		years of service and he/she was adopted on
	(5 years prior to com	mencement of course).
Name and Sig	nature of Parent	
Place:		OC Unit/Pers Branch, AHQ (for serving personnel)
Date: Office Seal		DSS&A Board/ Record Office (for retired personnel) Name
Office Sear		Designation
Notes:		6.111
	f legal papers and Part II order of adopti cate/ Part II order of birth and copy of k	

Appendix 9(C)

CERTIFICATE NO - 3

(Refer to admission in ACMS in the Admission Brochure)

CHILDREN OF ARMY MEDICAL/DENTAL CORPS OFFICERS SERVINGIN AIR FORCE/NAVY AND MNS/APS AND TAPERSONNEL

(By Parent & Countersignature by OC Unit/Pers Branch, AHQ/DSS & A Board/Record Office)

1. I, NoRankName Father/Mother ofcertify that: -
(a) I am/was commissioned in Army Medical/Dental Corps and have/had not been seconded to Navy or Air Force and have 10 years of service in the Army.
OR
(b) I am/was commissioned in Army Medical/Dental Corps and have/had been seconded to Navy or Air Force but I have/had served in the Army for minimum 10 years.
(c) I am/was APS personnel on deputation and have/had more than 10 years of service in the Army from
OR
(d) I am/was APS personnel directly recruited into APS and have/had more than 10years of service in the Army fromto
(e) I am/was TA personnel who is in receipt of pension and have/had put in more than 10 years ofembodied service in TA fromto
(f) I am/was member of MNS who is in receipt of pension and have/had more than 10 years of service as member of MNS.
Place: Signature Date: Name, Designation and Unit
COUNTERSIGNED
The facts in the above-mentioned undertaking have been verified from official records and found correct.
Place: OC Unit/Pers Branch, AHQ (for serving personnel) DSS&A Board/ Record Office (for retired personnel) Office Seal Name Designation
Name and Signature of the Candidate

- 2. Relevant documents of service record.

Appendix - 9 (D)

WILLINGNESS CERTIFICATE (CERTIFICATE NO - 4) (For MBBS Programme)

	1. I declare that: -			
	(a) I fulfil all the eligibility conditions for admission to ACMS as laid down in the Admission			
	Brochure.			
	(b)I have passed the qualifying examination in (Year)			
	(c) I have read all the rules for admission to MBBS course and only after understanding these rules, I am submitting this declaration.			
	(d) The information given by me in my application is true to the best of my knowledge.			
	(e) I hereby agree to conform to any rule, act and law enforced by GGSIP University/ACMS and I hereby undertake that as long as I am a student of ACMS, I will do nothing either inside or outside the ACMS that will result in disciplinary action against me under the rules, act and laws of the GGSIP University/ACMS.			
	(f) I fully understand that the Management of ACMS will have full liberty to expel/rusticate me from the College for any infringement of the rules of conduct and discipline prescribed by the GGSIP University/ACMS and the undertaking given above.			
	(g) I undertake and bind myself to pay tuition fee and other charges as laid down in Admission Brochure. I also undertake to pay the revised fee and other charges as revised by ACMS from time to time andin case of default on my part, the Management of the ACMS may take action as deemed fit including striking off my name from the rolls of the college.			
	(h) I fully understand that ragging is banned in the College and Hostel and if I indulge in such an act, I shall be subject to laid down punishment.			
	2. I have read and certify/accept all of the above clauses.			
	Signature of the Parent Signature of the Candidate Date: Date:			
	ACCEPTING AUTHORITY (For office use only)			
1.	Accepted/Rejected : (Mention in ink in front)			
2.	If rejected assign reason clearly :			
Date: Signature along with Name:				

ITEMS REQUIRED AT THE TIME OF JOINING HOSTEL

The following items will be required by each student at time of reporting to the hostel:-

S. No	Items	Qty
1.	Uniform (white shirts full sleeves & black pants)	02 Sets
2.	Formal wear	02 pairs incl necktie and shoes
3.	Black Shoes	01
4.	Sportswear (Shorts, Tees)	02 each
5.	Sports shoes	01
6.	Bathroom Slippers	01
7.	Bed Sheet	02
8.	Pillow	01
9.	Pillow cover	02
10.	Counterpane for bed	01
11.	Quilt/Thick Blanket for winters	01
12.	Curtains (Length -9ft)	03 Nos
13.	Door Mat	01
14.	Bucket	01
15.	Mug	01
16.	Personal effects	Set of soap, soap case, toothpaste,
		toothbrush, combs, shaving
		accessories (as applicable),
		innerwear, handkerchiefs etc
17.	Floor wiper	01
18.	Floor wiping cloth	01
19.	Dustbin, covered, 12" ht	01
20.	Soft broom	01
21.	Clothes hangers	06
22.	Umbrella	01
23.	Torch	01
24.	Table Cloth	01 (5 x 3 ft (Optional)
	1	