

ARMY COLLEGE OF MEDICAL SCIENCES

Joining Instructions

1. The under mentioned Affidavits as per format attached to these instructions are required to be prepared on **Non Judicial Stamp Paper of Rs. 25/- and duly attested from Notary Public/First Class Magistrate:-**

- (i) Undertaking by parent/guardian regarding training in ACMS as per Appendix-1
- (ii) Undertaking by parent/guardian regarding MCI Regulations of anti ragging as per Appendix-2
- (iii) Acceptance from student and parent/guardian regarding Code of Conduct of ACMS as per Appendix-3
- (iv) Gap Certificate (if applicable) as per Appendix-4.
- (v) Undertaking by student regarding training in ACMS as per Appendix-5.
- (vi) Undertaking by student regarding MCI Regulations on anti ragging as per Appendix-6.

2. The under mentioned Affidavits as per format attached to these instructions are required to be prepared on **Non Judicial Stamp Paper of Rs. 100/- and duly attested from Notary Public/First Class Magistrate:-**

- (i) Undertaking by student regarding admission (Court case) as per Appendix-7.
- (ii) Undertaking by parent regarding admission (Court case) as per Appendix-8.

ITEMS REQUIRED AT THE TIME OF JOINING HOSTEL

The following items will be required by each student at time of reporting to the hostel:-

S. No	Items	Qty
1	Uniform	02 Sets
2	Formal wear	02 pairs incl necktie and shoes
3	Black Shoes	01
4	Sports wear (Shorts, Tees)	02 each
5	Sports shoes	01
6	Bathroom Slippers	01
7	Bed Sheet	02
8	Pillow	01
9	Pillow cover	02
10	Counterpane for bed	01
11	Quit/Thick Blanket for winters	01
12	Curtains (Length -9ft)	03 Nos
13	Door Mat	01
14	Bucket	01
15	Mug	01
16	Personal effects	Set of soap, soap case, toothpaste, toothbrush, combs, shaving accessories (as applicable), innerwear, handkerchiefs etc
17	Floor wiper	01
18	Floor wiping cloth	01
19	Dustbin, covered, 12" ht	01
20	Soft broom	01
21	Clothes hangers	06
22	Umbrella	01
23	Torch	01
24	Table Cloth	01 (5 x 3 ft((Optional)

UNDERTAKING BY PARENT/GUARDIAN

1. I, _____ F/o, M/o, G/o _____ who has taken admission/ is studying in **Army College of Medical Sciences, Delhi Cantt-110010** (hereinafter referred as "ACMS") in 2016-2020 for MBBS Programme have understood that during the said course the ACMS shall be arranging Military Training Camps/ Industrial Visits/ Educational Tours/ Field Work/ Placement Visits/ Attending Seminars, Conferences, Workshops, Quiz Competitions, Annual Functions/ Participation in Cultural/ Technical Competitions of other Institutions/ Universities, attending training programmes, presentation of research paper and participation in any other co-curricular & extra curricular activities, out of the Campus to different places, (within India and abroad) with a view to give practical overview/exposure to the students about their respective fields. I have gone through the guidelines/rules and regulations prescribed by the ACMS to be followed by their students & teachers/ faculty/ management members during the said tours, which I have found very appropriate, and the same has also been read and understood by my son/daughter who has also executed an undertaking to abide the same.

2. I hereby promise to indemnify and keep indemnified and harmless the ACMS, its parent body, their employees/ officials, from every type of loss (s) or damage (s) which may arise out from the action or inaction of my son/ daughter, during the said activities for the entire tenure in the ACMS and also from any claim arising from those action or inaction of my son/ daughter.

Signed this _____ day of _____ month of _____ year

Signature of the Indemnifier _____

Name _____

1. Signature of Witness _____

Name _____

Address _____

2. Signature of Witness _____

Name _____

Address _____

UNDERTAKING BY PARENT/GUARDIAN

1. I, _____ F/o, M/o, G/o _____ have carefully read and fully understood the law prohibiting ragging and the directions of the Hon'ble Supreme Court and the Central/State Government in this regard as well as the MCI Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.

2. I assure you that my son/daughter/ward will not indulge in any act of ragging.

3. I hereby agree that if he/she is found guilty of any aspect of ragging, he/she may be punished as per the provisions of the MCI Regulations mentioned above and/or as per the law in force.

Signed this _____ day of _____ month of _____ year

Signature of the Parent _____

Name _____

1. Signature of Witness _____

Name _____

Address _____

2. Signature of Witness _____

Name _____

Address _____

ACCEPTANCE CERTIFICATE

1. It is certified that we _____ (Candidate) and _____ (Father/ Mother/Guardian) have read the Code of Conduct of Army College of Medical Sciences (available on ACMS website) and undertake to abide by the same.
2. The decision of Board of Management of Army College of Medical Sciences would be binding on us on all matters pertaining to admission and management of the above college.
3. We undertake and bind ourselves to pay tuition fee and other charges as laid down. We fully understand that the case of fee revision is under the consideration of Govt of NCT of Delhi. We also undertake to pay the revised fee and other charges as revised by ACMS from time to time and in case of default on our part, the Management of ACMS may take action as deemed fit including striking off my name from rolls of the college.

Signed this _____ day of _____ month of _____ year

Signature of Student _____ Signature of the Parent _____

Name _____ Name _____

1. Signature of Witness _____

Name _____

Address _____

2. Signature of Witness _____

Name _____

Address _____

GAP CERTIFICATE

1. I _____ S/o, D/o _____ Resident of _____
_____ hereby state on solemn affirmation as under:
2. That I have passed 12th standard from _____ during the year _____.
3. During the year _____ till today i.e. _____ I have not taken any admission in any College / University.
4. Whatever stated above is true and correct to the best of my knowledge and belief and I have concealed nothing.
5. I fully understand that in case the information provided above by me is found to be wrong on any later date, my admission to ACMS at any stage is liable to be cancelled.

Signed this _____ day of _____ month of _____ year

Signature of the Student _____

Name _____

1. Signature of Witness _____
Name _____
Address _____

2. Signature of Witness _____
Name _____
Address _____

UNDERTAKING BY STUDENT

I, _____ S/o, D/o of _____
 has taken admission/ is studying in Army College of Medical Sciences, Delhi Cantt-110010 (hereinafter referred as "ACMS") in 2016-2020 for MBBS Programme, have understood that during the said course the ACMS shall be arranging Military Training Camps/ Industrial Visits/ Educational Tours/ Field work/ Placement Visits/ Attending Seminars, Conferences, Workshops, Quiz Competitions, Annual Functions/ Participation in Cultural/ Technical Competition of other Institutions/ Universities, attending training programmes, presentation of research paper and participation in any other co-curricular & extra co-curricular activities, out of the Campus to different places, (within India and abroad), with a view to give practical overview/ exposure to the students about their respective fields.

I here by irrevocably undertake that:-

1. I shall follow the rules and regulations as laid by ACMS for the above said activities/ tours, which have been clearly read and understood by me.
2. I shall not break any of those rules & regulations and also the laws of the Country.
3. I shall not indulge in any activities other than my duties and obligations.
4. I shall not indulge in any unlawful activities.
5. I shall not do anything which may cause any injury or damage to me or to any other person. In that case I shall make good the losses caused by me.
6. I shall keep my visa papers and other travelling documents with full security.
7. I shall observe strict discipline and follow the instructions of the Teachers/ Professors/ Attendants and other authorities during my stay.
8. I shall not do anything while undergoing studies during the tour and otherwise also, which may bring disrepute to ACMS.
9. I have taken the necessary Insurance Policy, and ACMS will not be having any liability whatsoever, to bear, in case any accident/ mishap occurs with injury to me or injury caused by me to someone else.
10. I have taken the necessary permission/concurrence for my going on above said activities/ tours programmes, from my father and they have set their hands on this document, ratifying the same.
11. My undertaking will be valid for my entire tenure in ACMS.

Signed this _____ day of _____ month of _____ year

Signature of the Student _____

Name _____

- | | |
|-------------------------------|-------------------------------|
| 1. Signature of Witness _____ | 2. Signature of Witness _____ |
| Name _____ | Name _____ |
| Address _____ | Address _____ |

UNDERTAKING BY THE STUDENT

1. I, _____ S/o, D/o of Mr./Mrs./Ms. _____ have carefully read and fully understood the law prohibiting ragging and the directions of the Hon'ble Supreme Court and the Central/State Government in this regard.

2. I have received a copy of the MCI Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.

3. I hereby undertake that:

(a) I will not indulge in any behavior or act that may come under the definition of ragging.

(b) I will not participate in or abet or propagate ragging in any form.

(c) I will not hurt anyone physically or psychologically or cause any other harm.

4. I hereby agree that if found guilty of any aspect of ragging, I may be punished as per the provisions of the MCI Regulations mentioned above and/ or as per the law in force.

Signed this _____ day of _____ month of _____ year

Signature of the Student _____
Name _____

1. Signature of Witness _____
Name _____
Address _____

2. Signature of Witness _____
Name _____
Address _____

AFFIDAVIT - 1

I _____, S/o D/o _____
resident of _____
_____ age _____ do hereby solemnly affirm and state as under :-

1. I have applied for admission to the MBBS Programme in the Army College of Medical Sciences affiliated to Guru Gobind Singh Indraprastha University. My NEET Rank is _____.
2. I am taking admission in Army College of Medical Sciences in category SC/ST/Wards of eligible Army Personnel with the knowledge that the entire admission process to this programme in Army College of Medical Sciences for the Academic Session 2013-14 is under Challenge before Hon'ble High Court of Delhi in Writ Petition (Civil) No 6076/2013- Abhishek Shrivastava & Ors Vs. Army College of Medical Sciences & Ors of 2013 and other connected matters.
3. I state that I shall not claim any equities in my favour in case I am given admission which is subsequently quashed by the Hon'ble Court.

Deponent

Verification:

I _____, S/o D/o _____
resident of _____
_____, the above deponent do hereby verify that the contents of my above Affidavit are true and correct to best of my knowledge and belief. No part of it is false and nothing material has been concealed there from.

Verified at Delhi on _____ day of _____

Deponent

AFFIDAVIT – 2

I _____ S/o D/o _____
Father of / Mother of _____ resident of _____
_____ age _____ do
hereby solemnly affirm and state as under:-

1. My son/daughter _____ has applied for admission to the MBBS Programme in the Army College of Medical Sciences affiliated to Guru Gobind Singh Indraprastha University. NEET Rank of my son/daughter is _____.
2. My son/daughter is taking admission in Army College of Medical Sciences in category SC/ST/Wards of eligible Army Personnel with the knowledge that the entire admission process to this programme in Army College of Medical Sciences for the Academic Session 2013-14 is under Challenge before Hon'ble High Court of Delhi in Writ Petition (Civil) No 6076/2013- Abhishek Shrivastava & Ors Vs. Army College of Medical Sciences & Ors of 2013 and other connected matters.
3. I state that I shall not claim any equities in my favour or in favour of my son in case my son/daughter is given admission which is subsequently quashed by the Hon'ble Court.

Deponent

Verification:

I _____ S/o, D/o _____
resident of _____,
_____, the above deponent do hereby verify that the contents of my above Affidavit are true and correct to best of my knowledge and belief. No part of it is false and nothing material has been concealed there from.

Verified at Delhi on _____ day of _____

Deponent

CERTIFICATE NO – 1
(Refer to admission in ACMS in the Admission Brochure)

CHILDREN OF SERVING ARMY PERSONNEL HAVING 10 YEARS CONTINUOUS SERVICE IN THE ARMY, RETIRED/RELEASED/DISCHARGED AFTER 10 YEARS OF SERVICE OR GRANTED/ AWARDED REGULAR/FAMILY/LIBERALISED FAMILY/DISABILITY PENSION

(By OC Unit/Pers Branch, AHQ/DSS & A Board/Record Office)

1. Certified that Mr/Ms _____ is Son/Daughter of No _____ Rank _____ Name _____ Unit _____ who has 10 years of continuous service in the Army from _____ to _____.

1. Certified that Mr/Ms _____ is Son/Daughter of No _____ Rank _____ Name _____ who has been released/discharged from Army after 10 years of service from _____ to _____.

2. Certified that Mr/Ms _____ is Son/Daughter of No _____ Rank _____ Name _____ who has been granted/awarded regular pension, family pension, liberalised family pension or disability pension at the time of his superannuation, demise, discharge or Release / Invalidment Medical Board.

3. Certified that Mr/Ms _____ is Son/Daughter of No/Ex Recruit No _____ Rank _____ Name _____ who was medically boarded out and granted disability pension.

Place: OC Unit/Pers Branch, AHQ (for serving personnel)
Date: DSS&A Board/ Record Office (for retired personnel)
Office Seal Name
Designation

Name and Signature of the Candidate
Name and Signature of Parent

- Notes:
1. Strike out the portion which is not applicable.
 2. If retired/released with pension benefits, attach certificate from Pension paying authority.
 3. If retired/released on medical grounds with disability pension, attach copy of Medical Board proceedings.
 4. If released/discharged after 10 years of service, attach copy of Discharge certificate/ Release order.

APPENDIX 10(B)

CERTIFICATE NO – 2
(Refer to admission in ACMS in the Admission Brochure)

STEP CHILDREN OF ARMY PERSONNEL WHO WERE BORN FROM WEDLOCK WHERE ATLEAST ONE PARENT BELONGED TO THE ARMY/ ADOPTED CHILDREN OF ARMY PERSONNEL WHO HAVE BEEN ADOPTED ATLEAST 5 YEARS PRIOR TO COMMENCEMENT OF COURSE

By OC Unit/Pers Branch, AHQ/DSS & A Board/Record Office)

1. Certified that Mr/Ms _____ is Son/Daughter of No _____ Rank _____ Name _____ Unit_ and he/she was born from wedlock where the father/mother belonged to Army and had served in the Army for 10 years or is serving in the Army and has minimum 10 years of service.

2. Certified that Mr/Ms _____ is Son/Daughter of No _____ Rank _____ Name _____ who had served in the Army for 10 years or is serving in the Army and has minimum 10 years of service and he/she was adopted on _____(5 years prior to commencement of course).

Name and Signature of Parent

Place:

Date:

Office Seal

OC Unit/Pers Branch, AHQ (for serving personnel)

DSS&A Board/ Record Office (for retired personnel)

Name

Designation

Notes:

- 1. Attach copy of legal papers and Part II order of adoption of child.
2. Attach Certificate/ Part II order of birth and copy of kindred roll.

Appendix 10 (C)

CERTIFICATE NO – 3

(Refer to admission in ACMS in the Admission Brochure)

CHILDREN OF ARMY MEDICAL/DENTAL CORPS OFFICERS
SERVING IN AIR FORCE/NAVY AND MNS/APS AND TA PERSONNEL

(By Parent & Countersignature by OC Unit/Pers Branch, AHQ/DSS & A Board/Record Office)

1. I, No _____ Rank _____ Name _____
Father/Mother of _____ certify that:-

(a) I am/was commissioned in Army Medical/Dental Corps and have/had not been seconded to Navy or Air Force and have 10 years of service in the Army.

OR

(b) I am/was commissioned in Army Medical/Dental Corps and have/had been seconded to Navy or Air Force but I have/had served in the Army for minimum 10 years.

(c) I am/was APS personnel on deputation and have/had more than 10 years of service in the Army from _____ to _____.

OR

(d) I am/was APS personnel directly recruited into APS and have/had more than 10 years of service in the Army from _____ to _____.

(e) I am/was TA personnel who is in receipt of pension and have/had put in more than 10 years of embodied service in TA from _____ to _____.

(f) I am/was member of MNS who is in receipt of pension and have/had more than 10 years of service as member of MNS.

Place:

Signature

Date:

Name, Designation and Unit

COUNTERSIGNED

The facts in the above mentioned undertaking have been verified from official records and found correct.

Place:

OC Unit/Pers Branch, AHQ (for serving personnel)

Date:

DSS&A Board/ Record Office (for retired personnel)

Office Seal

Name

Designation

Name and Signature of the Candidate

1. Strike out the Portion/Para not applicable.

2. Relevant documents of service record.

Appendix - 10 (D)

WILLINGNESS CERTIFICATE (CERTIFICATE NO – 4)
(For MBBS Programme)

1.Ison/daughter ofdeclare that:-

- (a) I fulfil all the eligibility conditions for admission to ACMS as laid down in the Admission Brochure.
- (b) I have passed the qualifying examination in(Year)
- (c) I have read all the rules for admission to MBBS course and only after understanding these rules, I am submitting this declaration.
- (d) The information given by me in my application is true to the best of my knowledge.
- (e) I hereby agree to conform to any rule, act and law enforced by GGSIP University/ACMS and I hereby undertake that as long as I am a student of ACMS, I will do nothing either inside or outside the ACMS that will result in disciplinary action against me under the rules, act and laws of the GGSIP University/ACMS.
- (f) I fully understand that the Management of ACMS will have full liberty to expel/rusticate me from the College for any infringement of the rules of conduct and discipline prescribed by the GGSIP University/ACMS and the undertaking given above.
- (g) I undertake and bind myself to pay tuition fee and other charges as laid down in Admission Brochure. I also undertake to pay the revised fee and other charges as revised by ACMS from time to time and in case of default on my part, the Management of the ACMS may take action as deemed fit including striking off my name from the rolls of the college.
- (h) I fully understand that ragging is banned in the College and Hostel and if I indulge in such an act, I shall be subject to laid down punishment.

2.I have read and certify/accept all of the above clauses.

.....
.....

Signature of the Parent
Date:

Signature of the Candidate Date:

ACCEPTING AUTHORITY
(For office use only)

- 1. Accepted/Rejected :
(Mention in ink in front)
- 2. If rejected assign reason clearly :

Date:

(Signature along with Name & Designation)

