

2004/CFQ/ACMS/

31 Aug 2020

**CALLING FOR QUOTATION: ANNUAL CONTRACT FOR REFILLING/REPAIR /
MAINTENANCE OF PRINTERS OF ACMS FOR THE YEAR 2020-21**

1. Refer advertisement published in Newspaper "Times of India" on 09 Aug 2020.
2. You are requested to quote rates for Annual contract for refilling/repair /maintenance of printers held by Army College of Medical Sciences Delhi Cantt: -

S/ No	Make	Model No	Qty	Rate per cartridge refilling without part (in Rs. With GST	Rate per cartridge refilling with part (in Rs. With GST	Rate of New cartridge (in Rs. With GST
1.	HP All in one	2520	01			
2.	Canon All in one	MF435D	01			
3.	Samsung SL	C460W	01			
4.	Samsung SL	C440W	01			
5.	RICOH	LASER(SP210)	11			
6.	RICHO	LASER(SP210SU)	03			
7.	HP	1136MFP	03			
8.	HP	LaserJet P 1007	24			
9.	HP	M1005MFP	01			
10.	HP	Laser Jet P 1108	01			
11.	HP	LaserJet 1020Plus	05			
12.	HP	C4688	01			
13.	HP	LaserJet P1020	03			
14.	HP	LaserJet P 1106	05			
15.	HP (A-3)	HP DeskJet T-520	01			
16.	CANON	MF 4320-4350	02			
17.	CANON	F156602	01			
18.	HP	Desk Jet 2131 Colour	01			
		Total	66			

2. **Quotation of rates should be as under:-**

- (a) Valid for financial one year.
- (b) Quoted after mentioning and inclusive of GST as applicable in Delhi.
- (c) Sample of items must be made available if asked for.
- (d) No cutting/ erasing/ overwriting may be done. Corrections if any should be initialed.
- (e) Specification, brochure & picture of item must be enclosed with quotation.

Contd....2/-

3. **Quotations are to be sent as under:-**

(a) In a sealed envelope marked/ enfaced in bold letters as under:-

**“ANNUAL CONTRACT FOR REFILLING/REPAIR/MAINTENANCE
OF PRINTERS OF ACMS FOR THE YEAR 2020-21”**

2004/CFQ/ACMS/ 09 DT 31 AUG 2020

DUE DATE OF OPENING: 18 SEP 2020

(b) Quotation to be dropped into the TENDER DROP BOX kept in Reception in Administrative Block of ACMS, during 0800-1400 hrs only. Quotation received by Post will not be accepted.

(c) Addressed as under:- To

The Dean,
Army College of Medical Sciences,
Brar Square, Near Base Hospital,
Delhi Cantt, New Delhi-110 010

(d) By 1400 hrs on 17 Sep 2020.

4. **Opening of quotations will be as under:-**

(a) Quotations will be opened at 1100 hours on 18 Sep 2020.

(b) Place of opening quotations is reception ACMS.

(c) Your authorized representative may attend the opening of quotations. Quotations not received by due date will not be considered.

(d) Unmarked cover/incomplete quotation are liable to be rejected or ignored at the discretion of the Board of Officers for quotation opening.

(e) Accepting authority, i.e. Board of Officers reserves the right for acceptance of the quotation as a whole or in part depending on the rates.

5. **Delivery of product.** Requirements for delivery of product are as under:-

(a) Consignee is The Dean, ACMS.

(b) Quantity mentioned in enquiry may be increased / decreased.

(c) Items are liable to be rejected if not meeting the specification.


6. **Payment.**

(a) Paying authority is The Dean, ACMS.

(b) Payment will be made on quarterly basis on completion of satisfactory service.

(c) On completion of every quarter receipted bill in triplicate signed in ink along with original copy of Supply Order and GST payment certificate duly endorsed on the bill be sent to the consignee for releasing payment through RTGS/Cheque.

7. In case of any dispute with reference to execution of the Supply Order, HQ Delhi Area will be the appointing auth with reference to arbitration.


Brig Devendra Arora
Offg Dean, ACMS

