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RECEIPT

(To be signed and handed over on receipt of this booklet)

1. Certified that I have received Army College of Medical Sciences, Delhi Cantt Anti Ragging Regulations Booklet.
2. I undertake to study it in detail, within 7 days.

Signature:

Name:

Batch.....

ARMY COLLEGE OF MEDICAL SCIENCES
DELHI CANTT

ANTI RAGGING REGULATIONS

(In compliance of para 6.1.4 of MCI Regulations 2009)

Copy No.

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PART 1

SECTION I

INTRODUCTION, RAGGING, PUNISHABLE INGREDIENTS OF RAGGING, PUNISHMENTS AWARDABLE

Introduction

1. Ragging is a systematized Human Rights abuse peculiar to educational institutions, where seniors harass new entrants, by varying forms of bullying, terrorising, mental and sometimes physical torture of the new students. Some students justify the practice stating that it is traditional practice in the College/ Institution, and others try to justify it saying that ragging serves to break ice, or establish the “pecking order”. However, often things have gone out of control, and young students have been severely traumatised, sometimes tragically resulting in their committing suicide.

2. It appears that the failure to grasp the consequences that ragging has on a young mind has propagated and led to a continuing practice of ragging. The perverted show of power and control that seniors tend to demonstrate towards their juniors by way of humiliating the juniors is deplorable, and strong measures are required to eliminate it.

3. The Honourable Supreme Court of India has laid down practices and procedures to be adopted to prevent ragging in educational institutions. Para 6 of the Honourable Supreme Court of India judgement on the Writ Petition (C) No. 656 of 1998. D/d. 3.8.2001 concerning Ragging in educational institutions states that broadly speaking, Ragging is “any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.” Para 7 of the ibid order states “The cause of indulging in ragging is deriving a sadistic pleasure or showing off power, authority or superiority by the seniors over their juniors or freshers.”

4. The Medical Council of India has published a detailed Notification, The Medical Council of India (Prevention and Prohibition of Ragging in Medical Colleges/ Institutions) Regulations, 2009, to eradicate the menace of ragging, which is law. This document enumerates the various measures in this regard, and is reproduced in whole in Part 2 of this booklet.

5. Army College of Medical Sciences Delhi Cantt is determined and committed to follow the law in letter and spirit. So far, not a single case of ragging has been reported in Army College of Medical Sciences Delhi Cantt, and that is how it should remain. No adverse publicity of a shameful nature will be tolerated.

6. **Objective.** To ensure the complete prevention of ragging in all its forms from Army College of Medical Sciences Delhi Cantt.

7. **Approaches to be used.** The following approaches will be used to eradicate ragging:-

- (a) By educating existing students about the harmful effects of ragging and by informing fresh students of their rights.
- (b) By prohibiting ragging in all forms.
- (c) By thwarting the occurrence of ragging by following anti ragging measures.
- (d) By providing exemplary punishment to those indulging in ragging, in keeping with Supreme Court orders that the punishment to be meted out has to be exemplary and justifiably harsh to act as a deterrent against recurrence of incidents of ragging.
- (e) By sensitizing staff about their responsibility. Ragging cannot be prevented without the proactive involvement of the faculty.
- (f) By ensuring the undertaking that there will be no "covering-up" of incidents for fear of adverse impact on the reputation of ACMS.

8. **Ragging.** The term ragging may have originated to denote "to give someone a rough time", or to have a little amusement at the cost of freshers. Today, "ragging" means any conduct whether by words spoken or written or by an act which has the effect of harassing, teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.

9. **Prohibition of Ragging.** Ragging is prohibited in ACMS. Any incident of ragging will be dealt with, with the utmost severity.

10. **Punishable ingredients of Ragging.** The punishable ingredients of ragging are as under:-

- (a) Abetment to ragging
- (b) Criminal conspiracy to rag
- (c) Unlawful assembly and rioting while ragging
- (d) Public nuisance created during ragging
- (e) Violation of decency and morals through ragging
- (f) Injury to body, causing hurt or grievous hurt
- (g) Wrongful restraint
- (h) Wrongful confinement
- (j) Use of criminal force
- (k) Assault as well as sexual offences or even unnatural offences
- (l) Extortion

- (m) Criminal trespass
- (n) Offences against property
- (o) Criminal intimidation
- (p) Attempts to commit any or all of the above mentioned offences against the victim(s)
- (q) Physical or psychological humiliation
- (r) All other offences following from the definition of "Ragging".

11. As per law, the burden of proof is on the accused senior that ragging did not occur, and not on the junior to prove that ragging occurred.

12. **Punishments Awardable.** Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging shall be any one or any combination of the following: -

- (a) Suspension from attending classes and academic privileges.
- (b) Withholding/withdrawing scholarship/ fellowship and other benefits.
- (c) Debarring from appearing in any test/ examination or other evaluation Process.
- (d) Withholding results
- (e) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- (f) Suspension/ expulsion from the hostel
- (g) Cancellation of admission.
- (h) Rustication from the institution for period ranging from 1 to 4 semesters
- (j) Expulsion from the institution and consequent debarring from admission to any other institution for a specific period.
- (k) Fine of Rs. 25,000/- and Rs. 1 lakh
- (l) Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

SECTION II

ROLES & RESPONSIBILITIES, COMMITTEES, SQUADS, PTA

Roles and Responsibilities

1. Responsibilities of ACMS staff are given in succeeding paragraphs.
2. Dean.
 - (a) The Dean is responsible to ensure that no incident of ragging takes place.
 - (b) He should ensure that staff members and senior students are sensitized to the fact that every employee and student shall be bound to immediately report to the Anti-Ragging Squad about an incident of ragging that has come to his notice. The report will also include the identity of those who have engaged in ragging and the nature of the incidence.
 - (c) He will formally constitute committees/ squads/ groups as under:-
 - (i) Anti-ragging committee (1)
 - (ii) Anti-ragging squads (1 for Boys' Hostel, 1 for Girls Hostel)
 - (iii) Mentoring Cell (17-18 Mentor groups, 1 for every 6 new students)
 - (iv) Welcoming Committee
 - (d) In case any incident of ragging takes place, he shall take prompt and appropriate action against the person (s) whose dereliction of duty lead to the incident.
 - (e) In addition to penal consequences, he will initiate departmental enquiries against such members of the administration / faculty members / non-teaching staff, who display an apathetic or insensitive attitude towards complaints of ragging.
3. **Anti-ragging committee (ARC).** (para 6.4.1 of ibid Regulations)
 - (a) Composition. Anti-ragging committee will comprise of the following:-
 - (i) The Dean
 - (ii) Registrar
 - (iii) Rep of Police
 - (iv) Faculty members
 - (v) Wardens
 - (vi) Parents of students
 - (vii) Senior students
 - (viii) Fresher students
 - (b) Duties. The anti-ragging committee shall carry out the following functions:-
 - (i) Ensure compliance with the provisions of Medical Council of India (Prevention and Prohibition of Ragging in Medical Colleges/ Institutions) Regulations, 2009, particularly with reference to para 6.4.
 - (ii) Monitor the anti ragging activities in the institution.

(iii) Consider the recommendations of the Anti-Ragging Squad and take appropriate decisions, including spelling out suitable punishments to those found guilty.

(iv) Meet as per the following periodicity:-

(aa)	For the first three months after admissions:	Fortnightly.
(ab)	For the next three months:	Monthly
(ac)	For the next six months:	Quarterly

4. **Anti-ragging squad (ARS).** (para 6.4.2 of ibid Regulations)

(a) **Composition.** There will be two Anti Ragging Squads, one each for the Girls' and Boys' Hostels. They will comprise of the following:-

- (i) Registrar
- (ii) One faculty member
- (iii) Respective Hostel Wardens
- (iv) One Resident Doctor
- (v) Non teaching staff
- (vi) Hostel staff
- (vii) Senior students

(b) **Duties.** It shall carry out the following functions:-

- (i) Work under the overall guidance of the Anti-Ragging Committee.
- (ii) Patrol, with vigilance, all areas where ragging may take place. Such places will be surveilled by them discretely.
- (iii) Remain highly mobile, alert and active at all times, being empowered to inspect places of potential ragging and make surprise raids on hostels and other hot spots.
- (iv) Conduct regular and surprise checking at various places, hostels and class rooms, from time to time and will appraise the principal's office.
- (v) Carry out on-the-spot investigation into any incident of ragging and make recommendations to the Anti-Ragging Committee.
- (vi) Conduct anonymous random surveys among freshers to check whether the Campus is indeed free from ragging.
- (vii) Ensure that anti-ragging posters are displayed in designated places.
- (viii) Occasionally dine with the newcomers in the hostels to instill confidence among them.
- (ix) Provide a report to the Anti-Ragging Committee at a frequency directed by it, as per Annexure II.

5. **Mentoring Cell.** Mentoring Cell will be established in compliance of para 6.3.2 of MCI Regulations 2009. Its composition and duties are as under:-

(a) **Composition.** Mentoring cell will be constituted as under for each group of 6 fresher students:-

- (i) One faculty member
- (ii) Tiers of Student Mentors as the number of batches in the institution, at the rate of 1 Student Mentor for 6 freshers and 1 Student Mentor of a higher

level for 4- 6 Mentors of the lower level, as follows:-

(aa) First Level Mentors (2nd Year students, at present 2010 Batch students): 1 x Mentor for 6 freshers, grouped as per room allotment.

(ab) Second Level Mentors (3rd Year students, at present 2009 Batch students): 1 x Mentor for 4 Mentors of 2010 Batch students.

(ac) Third Level (4th Year students, at present none): 1 x Mentor for 4 Mentors of second level Mentors (Not applicable)

(iii) Selection of the mentors will be done as per para 16 to 18 of ACMS Student Mentor Programme by a Board of Officers

(b) **Functions.** The Mentoring Cell shall carry out the following functions:-

(i) **Ragging.** Mentors will interact with the mentees allotted to them every day to find out whether they are facing any problems or difficulties. They will dispel fears about ragging, and fresher students will be assured that there is zero tolerance for ragging in ACMS.

(ii) The faculty member should interact individually with each member of the group on a daily basis for ascertaining the problems/ difficulties if any faced by the fresher in the institution and extending necessary help.

(iii) In the case of freshers admitted to a hostel it shall be the responsibility of the teacher in charge of the group to coordinate with the warden of the hostel and to make surprise visits to the rooms in the hostel where the members of the group are lodged.

(iv) It will counsel individually the first year students regularly regarding likely problems of adjustment in a new situation in life and studies, the environment, traditions ,dos, and don'ts, work pressure, etc; allay misconceptions and fears about ragging.

(v) It will provide information regarding contact number of relevant officials. It will also arrange to handover the printed information booklet and leaflets about anti-ragging measures, induction and orientation programmes to the new students.

(vi) First level mentors have the following roles:-

(aa) Role Model. To act as a role model and assist with the delivery of ACMS mentoring activities. They will visit their mentees in the hostel with the faculty member. They will introduce themselves to the freshers and orient the freshers in the presence of the faculty member.

(ab) **Adjustment.** They will aid the new students to settle down and make a smooth and peaceful transition to college life, and help them with adjustment with a new environment.

(ac) They will act like peer counsellors for the new students.

(ad) They will challenge negative behaviour on the part of a mentee appropriately and promote observance of the College Code of Conduct for Students.

(ae) **Resource info distribution.** They will provide information regarding contact number of College authorities, and also hand over any printed information booklets, leaflets, etc. about anti-ragging measures/ induction programmes and orientation programmes to the new students.

(af) In case any students are found to be prone to ragging, mentors will immediately alert Warden. It will also counsel such students and suggest methods for adjustment or lodging suitable complaints.

(vi) Mentors of the senior batches along with the faculty member will oversee the working of the mentoring cell of the college.

(vii) They will participate and attend training and periodic mentor support workshops as required.

(viii) **Reporting.** Mentoring Cell will report to The Dean once a week in the first two months of the academic session and thereafter, once a month.

6. **Freshers' Welcoming Committee.** (Ref para 6.6 of ibid Regulations)

(a) A Freshers' Welcoming Committee will be established as a measure for encouraging healthy interaction between freshers and seniors.

(b) **Composition.**

- (i) College Counsellor
- (ii) Faculty in charge Cultural Club
- (iii) Faculty in charge Music Club
- (iv) Wardens
- (v) Class Representatives of senior batches

(c) **Functions.**

- (i) Actively monitor, promote and regulate healthy interaction between the freshers and senior students. (Modalities will be prepared by the Committee)

(ii) Organize freshers' welcome party preferably within the first two weeks of the beginning of the academic session, for proper introduction to one another and where the talents of the freshers are brought out properly in the presence of the faculty, thus helping them to shed any shyness or awkwardness, and remove their inhibitions, if any.

7. Composition of Anti-Ragging Committee, Anti-Ragging Squad, Mentoring Cell and Freshers' Welcoming Committee will be published in College orders.

8. **Parent – Teacher Association.** Parent- Teacher association will be constituted at the start of the academic session in ACMS.

(a) **Composition and designations.**

- | | | | |
|-------|-----------------|---|--|
| (i) | President | : | A parent |
| (ii) | President | : | A parent |
| (iii) | Secretary | : | A faculty member |
| (iv) | Joint Secretary | : | A parent |
| (v) | Treasurer | : | Faculty member |
| (vi) | Members | : | Three parents and three faculty
Members including Counsellor and Wardens. |

(b) **Functions.**

- (i) Advocate to all parents for prompt reporting any incident of ragging.
- (ii) Foster good relationships between parents and ACMS.
- (iii) Discuss various issues pertaining to students
- (iv) Offer recommendations to the college authorities on appropriate issues.
- (v) Provide feedback to The Dean regarding any incident of harassments.

(c) The names of people in PTA the year 2013-14 will be published in College Orders and parents will be requested to formulate its agenda and schedule of meetings as per the convenience of all members.

SECTION III

RIGHTS & DUTIES OF STUDENTS

Rights and Duties of New Students and their guardians

1. A fresher student should consider the College community like his/her family and should maintain cordial relationship with other members of the community particularly with the senior students.
2. He/she, like any other student, enjoys all rights and privileges that are available to any free citizen of this country.
3. It is their duty NOT to obey any orders or requests from anyone in the hostel (apart from the administrators) or within the Campus if he/she feels embarrassed or undignified by complying with such requests.
4. It is the responsibility of the fresher or any other person(s) who is/are aware about such request or order to bring it to the immediate notice of the Dean or any member of the ARC, ARS or Mentoring Cell. It should be noted that failing to do so is an offence and will invite severe disciplinary action.
5. The guardian should cooperate with the College authorities to seek redressal of the grievances of the freshers, if any.

Rights and Duties of senior students

6. It is the duty of the seniors to guide the freshers properly so that they feel at home and ease their transition into a new environment.
7. Seniors should co-operate with all mentor cells and not create obstacles for them. Any tendency of a senior student to try to bulldoze his way over a junior mentor will be considered to be ragging, and dealt with accordingly.
8. Seniors are expected to co-operate and be present during the supervised interactions between seniors and freshers.
9. Seniors are expected to explore for fresh talents in the freshers during the “ice breaking sessions” in college/hostels in presence of ARC and ARS members.
10. Seniors should be proactive in ensuring that that no ragging takes place anywhere in the Campus and they should report any such incidents immediately.

SECTION IV**MEASURES FOR PREVENTION OF RAGGING**

1. Annexure 1 of ibid MCI Regulations mandates that a copy of MCI Regulations has to be given to every student. The regulations are contained in Part 2 of this document.

2. The regulations contain measures required to be taken; in Paragraph 6 it lays down measures to be taken by a Medical College for prevention of ragging. In order to avoid a repetition, responsibilities of various authorities are referred to, by quoting only the paragraph numbers below:-

Ser	Authority	Before admissions	On Admission	At and of academic session.	General Members
1.	Dean	6.1.8 6.1.15 6.4 6.6.1 6.6.3	6.5.7 6.5.10 6.5.11	6.3.1	6.5.12 6.5.13
2.	Registara	6.1.4 6.1.9 to 14 6.5.1 6.6.2	6.5.8		6.5.14
3.	Director Academics & Training	6.1.1 10.6			
4.	Wardens	6.1.7	6.2.1 to .4 6.2.5 (iv) 6.2.6 6.5.4 6.5.9	6.3.2	6.5.3
5.	Faculty i/C Cultural Affairs		6.2.5 (i)-(iii)		
6.	Counsellor	6.5	6.5.2		

3. **Sensitive areas in ACMS where ragging may occur.** Sensitive areas in ACMS are vacant classrooms, hostel rooms, dining hall, reading room, cafeteria and TV Rooms.

4. **Security.** There will be a dedicated security staff under the control of Chief Warden for the hostels. Security will be tightened in the premises of the institution, especially at the sensitive areas. If necessary, intense security arrangements will be resorted to at these points at odd hours during the first three months of the academic session.

5. **Anti Ragging Survey among 1st year Students**

(a) An anonymous Entry-Level Survey will be conducted to gather information about perceptions of ragging and whether new entrants have been adequately informed about anti-ragging measures. Format is at Annexure IV.

(b) Fortnightly anonymous surveys will be conducted for first three months of the academic session to get feedback from the fresher students. The survey will be as per Format at Annexure V.

(c) Survey data will be analyzed by Warden and reported to Dean.

(d) This information will be communicated to the Anti-Ragging Committee, in order to take preventive actions, if necessary.

SECTION V**ACTIONS TO BE TAKEN ON RECEIVING A COMPLAINT OF RAGGING****Actions to be taken**

1. All matters of discipline within teaching institutions must be resolved within the campus except those impinging on law and order or breach of peace or public tranquillity. (Para 6.4.2 of ibid Regulations)
2. Anti ragging complaints, in whatever form or from whatever source these may emanate, shall be dealt with immediately and appropriately. The action will also be conveyed to the appropriate authorities.
3. The identity of the complainant (whether senior or fresher) will be kept confidential.
4. Every offence shall be cognizable and non bailable, with the permission of the court.
5. In all cases a First Information Report (FIR) will be filed without exception by the college authorities with the local Police authority. Any decision of the parent/guardian to file their own FIR directly will not absolve the college authorities from filing their own FIR.
6. Whenever any student or parents or guardian or a member of the faculty, or a non-teaching staff makes a complaint, in writing, of ragging to the Dean, he shall, without prejudice to the foregoing provisions, within 24 hours of the receipt of the complaint, enquire into it and, if, prima facie, it is found true, suspend the student found guilty.
8. Where, on enquiry by the Dean, it is proved that prima facie there is no substance in the complaint of ragging, he shall intimate the fact, in writing, to the complainant.

Penalties for not complying

9. Any person who contravenes the above provisions shall, on conviction, be punished with imprisonment for a term which may extend to one year or a fine which may extend to ten thousand rupees, or with both.
10. The head of the institution or an officer, directly or primarily in-charge of supervision for the proper maintenance of discipline in the college, if knowingly omits to check and report or connives or abets the commission of the offence (Para 3.3), shall be punished for a term which may extend to two years or with fine which may extend to twenty five thousand rupees, or both.

SECTION VI**UNDERTAKINGS**

1. Undertakings have to be given by various people as per details below:-

Ser	Undertaking to be given by	Undertaking to be given to	When	Format at Annexure
(a)	New batch students	Director Academics & Training	At time of admission	I Part 1* (pg 30)
(b)	Parents of new batch students	-do-	-do-	I Part -2* (pg 31)
(c)	College Staff	Registrar	Before admissions	II (pg 15)

* As per MCI Regulations 2009,

SECTION VII**ANNEXURES**

Ser	Annexure	Item	To be given by
1.	I Part 1	Undertaking	New batch students. Format as per MCI regulations Annexure I, Part-1
2.	I Part 2	-do-	Parents of new batch students. Format as per MCI regulations Annexure I, Part-2
3.	II	-do-	ACMS Staff
4.	III	Daily Report	Anti ragging squad
5.	IV	Anonymous Entry level Survey	New batch students.
6.	V	Anonymous Fortnightly Survey	New batch students.

ANNEXURE II

UNDERTAKING BY ACMS STAFF

I (employee of
Army College of Medical Sciences Delhi Cantt) voluntarily undertake the following:-

1. That I will not tolerate ragging in any form.
2. That if an act of ragging comes to my notice in any form I shall intervene to stop it immediately.
3. That I will report any act of ragging that comes to my notice directly or indirectly to the Anti-Ragging Committee forthwith.

Signature:

Name:

Designation:

Department:

ANNEXURE III**ARMY COLLEGE OF MEDICAL SCIENCES DELHI CANTT****REPORT BY ANTI-RAGGING SQUAD**

(Ref Section II Para 4(b)(ix))

Date

1	Name of the Hostel	BOYS/GIRLS
2	Phone number of Anti-ragging committee displayed	Yes/ No
3	Total Number of Students	
4	Total number of students present	
5	Is attendance being recorded by biometric system	Yes/ No
6	Is lighting satisfactory	Yes/ No
7	Are floors secure	Yes/ No
8	Any type of complaint in last 24 hrs	Yes/ No
9	Interaction with students	
	Ser	Names
10	Duration of stay in the Hostel: from to hrs	
11	Any other relevant information:	

Signature:	Signature:
Name:	Name:
Designation:	Designation:
Department:	Department:

ANNEXURE IV**ARMY COLLEGE OF MEDICAL SCIENCES DELHI CANTT****ANONYMOUS ENTRY LEVEL SURVEY**
(AFTER 1 WEEK OF ADMISSION)

Date

1. What is your expectation from ACMS ?
 - (a) Study to become a doctor :
 - (b) Get job placement :
 - (c) Enjoy Delhi :
 - (d) Lead disciplined life :
 - (e) Have freedom :
 - (f) Play a higher level of games :
 - (g) Nothing :

2. Do you look forward to the next few months in the College?
 - (a) Yes
 - (b) No
 - (c) Reason why Yes / No

3. Do you look forward to the next few months in the Hostel?
 - (a) Yes
 - (b) No
 - (c) Reason why Yes / No

4. What is ragging?

5. Do you know the guidelines of MCI regarding ragging?
 - (a) Yes
 - (b) No

6. If yes, what are these?

7. Does ragging occur in ACMS?
 - (a) Yes
 - (b) No

8. If yes, what are the methods of ragging?
 - (a) Insulting tone
 - (b) Do sundry jobs
 - (c) Sing / dance obscene songs etc
 - (d) Others (describe) :

9. If yes, where and when does ragging occur?
10. Who is/ are the person(s) who ragged you?
11. What is the preferred time of ragging by the seniors?
12. If no, what /which preventive measures are taken by the college authorities?
13. What do you expect from the senior students of the college?
- (a) Be my guide in studies :
- (b) Friendship & affection :
- (c) Help me to escape ragging :
- (d) No expectations :
14. Are you aware of Anti Ragging committee of the college?
- (a) Yes
- (b) No
15. Who are the members of the committee?
1.
2.
3.
16. Are you aware of Anti Ragging Squad of the college?
- (a) Yes
- (b) No
17. Who are the members of the squad?
1. Contact no.
2. Contact no.
3. Contact no.

ANNEXURE V**ARMY COLLEGE OF MEDICAL SCIENCES DELHI CANTT****ANONYMOUS FORTNIGHTLY SURVEY**

Date

1. Do you know / did you notice any episode of Ragging since last contact?
 - (a) Yes
 - (b) No

2. If yes, where did it occur?
 - (a) Hostel
 - (b) Class Room
 - (c) College Campus
 - (d) Any other (specify)

3. Was this matter reported to the authorities?
 - (a) Yes
 - (b) No

4. If no, why? Give reasons

5. If yes, the interval between the episode of Ragging and reporting:
 - (a) Immediately
 - (b) Within 24 hours
 - (c) After 24 hours

6. To whom was it reported?
 - (a) Chief Warden
 - (b) Lady Warden
 - (c) Faculty Member (specify)
 - (d) Dean
 - (e) Others (specify)

7. What was the mode of reporting?
 - (a) Telephonically
 - (b) Personal Contact
 - (c) Written complaint
 - (d) Other (specify)

8. Are you aware of Anti Ragging Committee of the college?
 - (a) Yes
 - (b) No

- 9. Who are the members of the Committee?
 - 1.
 - 2.
 - 3.
- 10. Are you aware of Anti Ragging Squad of the college?
 - (a) Yes
 - (b) No
- 11. Who are the members of the squad?
 - 1. Contact no.
 - 2. Contact no.
 - 3. Contact no.
- 12. What are the various preventive measures taken by college authorities against Ragging?
 - 1.
 - 2.
 - 3.
- 13. Are these measures satisfactory?
 - (a) Yes
 - (b) No
- 14. If no, what more measures do you suggest?

PART 2**MEDICAL COUNCIL OF INDIA (PREVENTION AND PROHIBITION OF RAGGING IN MEDICAL COLLEGES/INSTITUTIONS) REGULATIONS, 2009****MEDICAL COUNCIL OF INDIA NOTIFICATION
No. MCI-34(1)/2009-Med./25453, dated the 3rd August, 2009**

In exercise of the powers conferred by Section 33 of the Indian Medical Council Act, 1956 (102 of 1956) the Medical Council of India with the previous sanction of the Central Government hereby makes the following Regulations, namely:-

1. Short title, commencement and applicability

(i) These Regulations may be called the Medical Council of India (Prevention and Prohibition of Ragging in Medical Colleges/Institutions) Regulations, 2009.

(ii) They shall come into force on the date of their publication in the Official Gazette.

2. Objective:- To root out ragging in all its forms from medical colleges/institutions in the country by prohibiting it by law, preventing its occurrence by following the provisions of these Regulations and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

3. Definitions:- For the purposes of these Regulations:-

3.1 "Medical College" means an institution, whether known as such or by any other name, which provides for a programme, beyond 12 years of schooling, for obtaining recognized MBBS qualification from a university and which, in accordance with the rules and regulations of such university, is recognized as competent to provide for such programmes of study and present students undergoing such programmes of study for the examination for the award of recognized MBBS/PG Degree/Diploma qualifications.

3.2 "Head of the institution" means the Dean/Principal/Director of the concerned medical college/institution.

3.3 Ragging" includes the following: Any conduct whether by words spoken or written or by an act which has the effect of harassing, teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.

3.4 MCI means MCI constituted in terms of Section 3 of Indian Medical Council Act, 1956.

3.5 “University” means a university established or incorporated by or under a Central Act, a Provincial Act or a State Act, an institution deemed to be university under Section 3 of the UGC Act, 1956, or an institution specially empowered by an Act of Parliament to confer or grant degrees.

4. Punishable ingredients of Ragging:-

Abetment to ragging;
 Criminal conspiracy to rag;
 Unlawful assembly and rioting while ragging;
 Public nuisance created during ragging;
 Violation of decency and morals through ragging;
 Injury to body, causing hurt or grievous hurt;
 Wrongful restraint;
 Wrongful confinement;
 Use of criminal force;
 Assault as well as sexual offences or even unnatural offences;
 Extortion;
 Criminal trespass;
 Offences against property;
 Criminal intimidation;
 Attempts to commit any or all of the above mentioned offences against the victim(s);
 Physical or psychological humiliation.
 All other offences following from the definition of “Ragging”.

5. Measures for prohibition of ragging:-

5.1 The Medical College/Institution / University shall strictly observe the provisions of the Act of the Central Government and the State Governments, if any, or if enacted and / or for the time being in force, considering ragging as a cognizable offence under the law at par with rape and other atrocities against women and ill-treatment of persons belonging to the SC/ST and prohibiting ragging in all its forms in all institutions.

5.2 Ragging in all its forms shall be totally banned in the entire Medical College/Institution / University including its departments, constituent units, all its premises (academic, residential, sports, canteen, etc) whether located within the campus or outside and in all means of transportation of students whether public or private.

5.3 The Medical College/Institution / University shall take strict action against those found guilty of ragging and/or of abetting ragging.

6. Measures for prevention of ragging at the institution level:-

6.1 Before admissions:-

6.1.1 The advertisement for admissions shall clearly mention that ragging is totally banned / prohibited in the Medical College/Institution and anyone found guilty of ragging and/or abetting ragging is liable to be punished appropriately.

6.1.2 The brochure of admission/instruction booklet for candidates shall print in block letters

6.1.3 The Prospectus and other admission related documents shall incorporate all directions of the Hon'ble Supreme Court and /or the Central or State Governments as applicable, so that the candidates and their parents/ guardians are sensitized in respect of the prohibition and consequences of ragging.

6.1.4 A Brochure or booklet/leaflet shall be distributed to each student at the beginning of each academic session for obtaining undertaking not to indulge or abet ragging and shall contain the blueprint of prevention and methods of redress. The application form for admission/ enrolment shall have a printed undertaking, preferably both in English/Hindi and in one of the regional languages known to the institution and the applicant (English version given in Annexure I, Part I), to be filled up and signed by the candidate to the effect that he/she is aware of the law regarding prohibition of ragging as well as the punishments, and to the effect that he/she has not been expelled and/or debarred from admission by any institution and that he/she, if found guilty of the offence of ragging and/or abetting ragging, is liable to be punished appropriately.

6.1.5 The application form shall also contain a printed undertaking, preferably both in English/Hindi and in one of the regional languages known to the institution and the parent/ guardian (English version given in Annexure I, Part II), to be signed by the parent/ guardian of the applicant to the effect that he/ she is also aware of the law in this regard and agrees to abide by the punishment meted out to his/her ward in case the latter is found guilty of ragging and/or abetting ragging. A database shall be created out of affidavits affirmed by each student and his/her parents/guardians stored electronically, and shall contain the details of each student. The database shall also function as a record of ragging complaints received.

6.1.6 The application for admission shall be accompanied by a document in the form of the School Leaving Certificate/transfer certificate/migration certificate/Character Certificate which shall include a report on the behavioral pattern of the applicant, so that the institution can thereafter keep intense watch upon a student who has a negative entry in this regard.

6.1.7 A student seeking admission to the hostel shall have to submit additional undertaking in the form of Annexure I (both Parts) along with his/her application for hostel accommodation.

6.1.8 At the commencement of the academic session the Head of the Institution shall convene and address a meeting of various functionaries/agencies, like Wardens, representatives of students, parents/ guardians, faculty, district administration including police, to discuss the measures to be taken to prevent ragging in the Institution and steps to be taken to identify the offenders and punish them suitably.

6.1.9 To make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, big posters (preferably multicolored with different colours for the provisions of law, punishments, etc.) shall be prominently displayed on all Notice Boards of all departments, hostels and other buildings as well as at vulnerable places. Some of such posters shall be of permanent nature in certain vulnerable places.

6.1.10 Apart from placing posters mentioned in sub-clause 6.1.9 above at strategic places, the Medical College/Institution shall undertake measures for extensive publicity against ragging by means of audio-visual aids, by holding counseling sessions, workshops, painting and design competitions among students and other methods as it deems fit.

6.1.11 The Medical College/Institution/University shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institution's resolve to ban ragging and punish those found guilty without fear or favour.

6.1.12 The Medical College/Institution/University shall identify, properly illuminate and man all vulnerable locations.

6.1.13 The Medical College/Institution/University shall tighten security in its premises, especially at the vulnerable places. If necessary, intense policing shall be resorted to at such points at odd hours during the early months of the academic session.

6.1.14 The Medical College/Institution/University shall utilize the vacation period before the start of the new academic year to launch wide publicity campaign against ragging through posters, leaflets, seminars, street plays, etc.

6.1.15 The faculties/ departments/ units of the Medical College/Institution /University shall have induction arrangements (including those which anticipate, identify and plan to meet any special needs of any specific section of students) in place well in advance of the beginning of the academic year with a clear sense of the main aims and objectives of the induction process. The Principal or Head of the Institution/Department shall obtain an undertaking from every employee of the institution including teaching and non-teaching members of staff, contract labour employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the buildings/lawns etc. that he/she would report promptly any case of ragging which comes to his/her notice. A provision shall be made in the service rules for issuing certificates of appreciation to such members of the staff who report ragging which will form part of their service record.

6.2. **On admission:-**

6.2.1 Every fresher admitted to the Medical College/ Institution/ University shall be given a printed leaflet detailing when and to whom he/she has to turn to for help and guidance for various purposes (including Wardens, Head of the institution, members of the anti-ragging committees, relevant district and police authorities), addresses and telephone numbers of such persons/authorities, etc., so that the fresher need not look up to the seniors for help in such matters and get indebted to them and start doing things, right or wrong, at their behest. Such a step will reduce the freshers" dependence on their seniors. Every institution should engage or seek the assistance of professional counselors at the time of admissions to counsel 'freshers' in order to prepare them for the life ahead, particularly for adjusting to the life in hostels.

6.2.2 The Medical College/Institution/University through the leaflet mentioned above shall explain to the new entrants the arrangements for their induction and orientation which promote efficient and effective means of integrating them fully as students.

6.2.3 The leaflet mentioned above shall also inform the freshers about their rights as bonafide students of the institution and clearly instructing them that they should desist from doing anything against their will even if ordered by the seniors, and that they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.

6.2.4 The leaflet mentioned above shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of freshers with the academic environment of the institution.

6.2.5 The Medical College/Institution/University shall also organize joint sensitization programmes of “freshers” and seniors. On the arrival of senior students after the first week or after the second week as the case may be, further orientation programmes must be scheduled as follows (i) joint sensitization programme and counseling of both 'freshers' and senior by a Professional counselor; (ii) joint orientation programme of 'freshers' and seniors to be addressed by the principal/Head of the institution, and the anti -ragging committee ; (iii) organization on a large scale of cultural, sports and other activities to provide a platform for the 'freshers' and seniors to interact in the presence of faculty members ; (iv) in the hostel, the warden should address all students; may request two junior colleagues from the college faculty to assist the warden by becoming resident tutors for a temporary duration.

6.2.6 Freshers shall be encouraged to report incidents of ragging, either as victims, or even as witnesses.

6.3. **At the end of the academic year:-**

6.3.1 At the end of every academic year the Dean/Principal/Director shall send a letter to the parents/guardians of the students who are completing the first year informing them about the law regarding ragging and the punishments, and appealing to them to impress upon their wards to desist from indulging in ragging when they come back at the beginning of the next academic session.

6.3.2 At the end of every academic year the Medical College/Institution /University shall form a “Mentoring Cell” consisting of Mentors for the succeeding academic year. There shall be as many levels or tiers of Mentors as the number of batches in the institution, at the rate of 1 Mentor for 6 freshers and 1 Mentor of a higher level for 6 Mentors of the lower level. Each batch of freshers should be divided into small groups and each such group shall be assigned to a member of the staff. Such staff member should interact individually with, each member of the group on a daily basis for ascertaining the problems/difficulties if any faced by the fresher in the institution and extending necessary help. In the case of freshers admitted to a hostel it shall be the responsibility of the teacher in charge of the group to coordinate with the warden of the hostel and to make surprise visits to the rooms in the hostel where the members of the group are lodged.

6.4. **Setting up of Committees and their functions:-**

6.4.1 **The Anti-Ragging Committee:-** Every institution shall have an Anti-Ragging Committee and an Anti -Ragging Squad. The Anti-Ragging Committee shall be headed by the Head of the institution and shall consist of representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, faculty members, parents, students belonging to the freshers' category as well as seniors and non-teaching staff. It shall monitor the Anti Ragging activities in the institution, consider the recommendations of the Anti-Ragging Squad and take appropriate decisions, including spelling out suitable punishments to those found guilty.

6.4.2 **The Anti-Ragging Squad:-** The Anti-Ragging Squad shall be nominated by the Head of the institution with such representation as considered necessary and shall exclusively consist of members belonging to the various sections of the campus community. The Squad shall have vigil, oversight and patrolling functions. It shall be kept mobile, alert and active at all times and shall be empowered to inspect places of potential ragging and make surprise raids on hostels and other hot spots. The Squad shall investigate incidents of ragging and

make recommendations to the Anti-Ragging Committee and shall work under the overall guidance of the Anti-Ragging Committee. All matters of discipline within teaching institutions must be resolved within the campus except those impinging on law and order or breach of peace or public tranquility, all of which should be dealt with under the penal laws of the land University Monitoring Cell At the level of the University, we recommend that there should be a Monitoring Cell on Ragging, which should coordinate with the affiliated colleges and institutions under its domain. The Cell should call for reports from the Heads of institutions in regard to the activities of the Anti-Ragging Committee, Anti - Ragging Squads, Monitoring Cells at the level of the institution, the compliance with instructions on conducting orientation programmes, counseling sessions, the incidents of ragging, the problems faced by wardens or other officials. It should also keep itself abreast of the decisions of the District level Anti - Ragging Committee. This Monitoring Cell should also review the efforts made by institutions to publicize anti - ragging measures, soliciting of undertaking from parents and students each year to abstain from ragging activities or willingness to be penalized for violations; and should function as the prime mover for initiating action on the part of the appropriate authorities of the university for amending the Statutes or Ordinances or Bye - laws to facilitate the implementation of anti-ragging measures at the level of the institution.

6.5. Other measures:-

6.5.1 The Annexures mentioned in 6.1.4, 6.1.5 and 6.1.7 of these Regulations shall be furnished at the beginning of each academic year by every student, that is, by freshers as well as seniors.

6.5.2 The Medical College/Institution /University shall arrange for regular and periodic psychological counseling and orientation for students (for freshers separately, as well as jointly with seniors) by professional counselors during the first three months of the new academic year. This shall be done at the institution and department/ course levels. Parents and teachers shall also be involved in such sessions.

6.5.3 Full-time warden shall be appointed as per the eligibility criteria laid down for the post reflecting both the command and control aspects of maintaining discipline, as well as the softer skills of counseling and communicating with the youth outside the class-room situations. Wardens shall be accessible at all hours and shall be provided with mobile phones and the details of their telephone number must be widely publicized. Similarly, the telephone numbers of the other important functionaries - Heads of institutions, faculty members, members of the anti-ragging committees, district and sub-divisional authorities and state authorities where relevant, should also be widely disseminated for the needy to get in touch or seek help in emergencies. The institution shall review and suitably enhance the powers and perquisites of Wardens and authorities involved in curbing the menace of ragging. Further the institutions shall provide necessary incentives for the post of full-time warden, so as to attract suitable candidates.

6.5.4 Freshers shall be lodged in a separate hostel block, wherever possible, and where such facilities are not available, the college/institution shall ensure that seniors' access to freshers' accommodation is strictly monitored by wardens, security guards and college staff. As ragging takes place mostly in the hostels after the classes are over in the college, a round the clock vigil against ragging in the hostel premises shall be provided. It is seen, that college canteens and hostel messes are also places where ragging often takes place. The employers/employees of the canteens/mess shall be given necessary instructions to keep strict vigil and to report the incidents of ragging to the college authorities if any. The security personnel posted in hostels shall be under the direct control of the Wardens and assessed by them.

6.5.5 Private commercially managed lodges and hostels shall be registered with the local police authorities, and this shall be done necessarily on the recommendation of the Head of the institution. Local police, local administration and the institutional authorities shall ensure vigil on incidents that may come within the definition of ragging and shall be responsible for action in the event of ragging in such premises, just as they would be for incidents within the campus. Managements of such private hostels shall be responsible for action in the event of ragging in such premises, just as they would be for incidents within campuses.

6.5.6 Besides registering private hostels as stated above, the towns or cities where educational institutions are located should be apportioned as sectors among faculty members, as is being done by some institutions, so that they could maintain vigil and report any incidents of ragging outside campuses and en route while 'freshers' commute.

6.5.7 The Head of the institution shall take immediate action on receipt of the recommendations of the Ant-Ragging Squad. He/ She shall also take action suo motu if the circumstances so warrant.

6.5.8 Freshers who do not report the incidents of ragging either as victims or as witnesses shall also be punished suitably.

6.5.9 Anonymous random surveys shall be conducted across the 1st year batch of students (freshers) every fortnight during the first three months of the academic year to verify and cross-check whether the campus is indeed free of ragging or not. The institution may design its own methodology of conducting such surveys.

6.5.10 The burden of proof shall lie on the perpetrator of ragging and not on the victim.

6.5.11 The institution shall file an FIR with the police / local authorities whenever a case of ragging is reported, but continue with its own enquiry and other measures without waiting for action on the part of the police/ local authorities. Remedial action shall be initiated and completed within the one week of the incident itself.

6.5.12 The Migration/Transfer Certificate issued to the student by the Medical College/Institution /University shall have an entry, apart from those relating to general conduct and behaviour, whether the student has been punished for the offence of committing or abetting ragging, or not, as also whether the student has displayed persistent violent or aggressive behaviour or any inclination to harm others.

6.5.13 Preventing or acting against ragging shall be the collective responsibility of all levels and sections of authorities or functionaries in the Medical College/Institution /University, including faculty, and not merely that of the specific body/ committee constituted for prevention of ragging.

6.5.14 As such the college canteens and hostel messes are also places where ragging often takes place, hence the employers/employees of the canteens/mess shall be given necessary instructions to keep strict vigil and to report the incidents of ragging to the college authorities, if any. Further access to mobile phones and public phones shall be unrestricted in hostels and campuses, except in class-rooms, seminar halls, library etc. where jammers shall be installed to restrict the use of mobile phones.

6.6 Measures for encouraging healthy interaction between freshers and seniors:-

6.6.1 The Medical College/Institution /University shall set up appropriate committees including the course-in-charge, student advisor, Warden and some senior students to actively monitor, promote and regulate healthy interaction between the freshers and senior students.

6.6.2 Freshers' welcome parties shall be organized in each department by the senior students and the faculty together soon after admissions, preferably within the first two weeks of the beginning of the academic session, for proper introduction to one another and where the talents of the freshers are brought out properly in the presence of the faculty, thus helping them to shed their inferiority complex, if any, and remove their inhibitions.

6.6.3 The Medical College/Institution /University shall enhance the student-faculty interaction by involving the students in all matters of the institution, except those relating to the actual processes of evaluation and of faculty appointments, so that the students shall feel that they are responsible partners in managing the affairs of the institution and consequently the credit due to the institution for good work/ performance is due to them as well.

7. Regulatory Measures. The inspecting/visiting committees of MCI shall cross verify that the medical college/institution has strictly complied with the anti ragging measures and has a blemishless record in terms of there being no incident of ragging during the impending period (i.e. from earlier inspection) or otherwise.

8. Awardable Punishments.

8.1 At the Medical College/Institution level: Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following: -

- 8.1.1 Suspension from attending classes and academic privileges.
- 8.1.2 Withholding/withdrawing scholarship/ fellowship and other benefits
- 8.1.3 Debarring from appearing in any test/ examination or other evaluation Process.
- 8.1.4. Withholding results
- 8.1.5 Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- 8.1.6 Suspension/ expulsion from the hostel
- 8.1.7 Cancellation of admission.
- 8.1.8 Rustication from the institution for period ranging from 1 to 4 semesters
- 8.1.9 Expulsion from the institution and consequent debarring from admission to any other institution for a specific period.
- 8.1.10 Fine of Rs. 25,000/- and Rs. 1 lakh.
- 8.1.11 Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

8.2 Penal consequences for the heads of the institutions/administration of the institution who do not take timely steps in the prevention of ragging and punishing those who rag.

The authorities of the institution particularly the Head of the institution, shall be responsible to ensure that no incident of ragging takes place in the institution. In case any incident of ragging takes place, the Head shall take prompt and appropriate action against the person (s) whose dereliction of duty lead to the incident. The authority designated to appoint the Head shall, in its turn, take prompt and appropriate action against the Head. In addition to penal consequences, departmental enquiries be initiated against such heads institutions / members of the administration / faculty members / non-teaching staff, who display an apathetic or insensitive attitude towards complaints of ragging.

8.3 At the MCI level

8.3.1 Impose an exemplary fine of Rs. 1 lakh for each incident of ragging payable by erring medical college/institution to such authority as may be designated by the appropriate Govt., as the case may be.

8.3.2 Declare the erring Medical College/Institution/University as not having the minimum academic standards and warning the potential candidates for admission at such institution through public notice and posing on the MCI website.

8.3.3 Declare the erring Medical College/Institution/University to be ineligible for preferring any application u/s 10A of the Indian Medical Council Act, 1956 for a minimum period of one year, extendable by such quantum by the Council as would be commensurate with the wrong.

(Sd/)
(Lt. Col. (Retd.) Dr. A.R.N. Setalvad)
SECRETARY

ANNEXURE I, Part II

UNDERTAKING BY PARENT/GUARDIAN

1. I, _____ F/o. M/o. G/o _____, have carefully read and fully understood the law prohibiting ragging and the directions of the Hon'ble Supreme Court and the Central/State Government in this regard as well as the MCI Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.

2. I assure you that my son/ daughter/ ward will not indulge in any act of ragging.

3. I hereby agree that if he/she is found guilty of any aspect of ragging, he/she may be punished as per the provisions of the MCI Regulations mentioned above and/or as per the law in force.

Signed this _____ day of _____.

Signature

Address: _____

(1) Witness: Signature

Name

(2) Witness: Signature

Name